



NWT Arts Council Funding Application



Northwest Territories Education, Culture and Employment

**All applications must have this page completed to be considered for funding.
Incomplete applications will be disqualified.**

Section A - Summary of Application

<p>PLEASE NOTE:</p> <p>The NWT Arts Council has revised its funding categories. These categories are described in the Guidelines Package.</p> <p>You must read the Guidelines to determine which category works best for your application.</p>	<p>Applicant's Name _____</p> <p>Community _____</p>
<p>Type of project (check one)</p> <p>Audio Recording: Music and Voice _____</p> <p>Performing Arts: Dance, Music, Storytelling and Theatre _____</p> <p>Writing and Publishing _____</p> <p>Visual Arts _____</p> <p>Crafts _____</p> <p>Film and Media Arts _____</p>	<p>Funding category (check one)</p> <p>Professional Development _____</p> <p>Creation/Production _____</p> <p>Presentation _____</p>
<p>Project Title (25 words or less)</p>	<p>Amount requested (enter amt.)</p> <p>Up To \$5,000 _____</p> <p>\$5,000-\$10,000 _____</p> <p>Over \$10,000 _____</p>

Section B - Personal Information (to be completed by individuals)

Last name	First name	Social insurance number
Mailing address		Telephone (daytime)
Community	Postal code	Fax
Number of years NWT resident	Ethnic origin (optional)	Age (optional)
E-mail		

Section B - Group Information (to be completed by groups and organizations)

Name of organization	Contact person's name / position
Mailing address	Telephone (daytime)
Community	Fax
Postal code	
Type of organization	E-mail
Non-profit_____ Aboriginal organization_____ Other_____	
If you are a non-profit organization, please provide your four digit NWT Societies Registry number	SOC# _____ Year of registry _____

Section C - Project Schedule

How many months/weeks will your project take?	Start Date _____
	Completion Date _____
Will you be working on your project full-time or will you also be working, attending school or otherwise occupied?	

Section D - Project Proposal (make a detailed description of your project on a separate page)

What is the artistic purpose or goal of your project?

How will it contribute to your ongoing goals and development?

What do you intend to do? (describe types of materials you intend to use, methods, how many works will be completed)

How will you complete the project: what are the project plans and timelines?

Section E - Presentation to the Public

NWT Arts Council requires you to give a public performance or exhibition of your completed project. How do you intend to accomplish this? Examples: concert tour, performance at local school, library reading, community hall display, etc.

Section F - Previous Support

List any previous funding that you have received from the NWT Arts Council.

Name of project	Year	Amount

Section G - Assistance From Other Sources

List any assistance you will receive from other sources – financial or in kind. Include your own contributions towards the project.

Name of source	Amount / In kind value
Total A \$	

List any assistance you have requested from other sources – financial or in kind.

Name of source	Amount / In kind value
Total B \$	

Add Totals A & B \$
(enter this total in the budget on the next page)

Section H – Project Budget

Indicate the funding category and amount that you requested in Section A - Summary of Application:

Funding category (check one)	Amount requested (enter amount)
Professional Development _____	Up To \$5,000 _____
Creation/Production _____	\$5,000 - \$10,000 _____
Presentation _____	Over \$10,000 _____

Please make a detailed budget description on a separate page. Provide a breakdown of the costs of your project which describes what the expenses are for. List these, using headings like those on the worksheet provided below:

Budget Item Description	Budget Item Amount	Assistance from other sources (Totals A & B from previous page)	Amount requested from NWT Arts Council
Materials and supplies such as paints, film, brushes			
Workshop or presentation costs, including facility and equipment rental			
Research related to the project (describe exactly what this will be)			
Production, studio and technical costs			
Documentation costs to ensure that completed works are properly recorded for your portfolio			
Honoraria or artists fees			
Professional fees such as (instructors, editors, sound and lighting)			
Travel costs within NWT that are related to the activities of the project			
Shipping / freight costs to transport equipment or artwork			
Instruction program, course fees and training workshop costs			
Framing costs for art exhibits			
Administrative costs <u>must not exceed 10%</u> of the total requested			
Living allowance: see Section I - Employment Information below. Applicants must itemize <u>only their share</u> of monthly living expenses (rent, food, heat, power, etc.)			
Budget total			

Section I - Employment Information (to be completed ONLY if applying for a living allowance)

What will be your employment status during the term of your project? full-time_____ part-time_____ self-employed _____ not employed_____	If you are employed during the term of your project, how many hours per week will you work?
Name of employer during term of project	
If not employed during the term of your project, will you be receiving any other sources of income? yes_____ no_____ If yes, amount per month \$ _____	Type of income

Section J - Support Materials Summary

You must provide support materials with your application. All applications must be accompanied with the items listed in below or you may not be considered for funding.
Resume (check one): Artistic resume (for individuals) _____ Group background info (for organizations) _____
You must submit examples of your work. These may be paper copy, CDs or photographs of your work. (Photos should be copies or e-mailed images. Do not fax photos as they will not come out legibly at the other end.) PLEASE DO NOT SEND ORIGINAL MATERIALS. The NWT Arts Council cannot assume responsibility for damages or loss. Describe your examples (what form, how many e.g. 5 photos, 2 VHS tapes etc.)
Letters of support: You must provide 2 or more letters of support for your project. They can be originals, faxes or e-mails. List those below who will provide you with letters of support. 1) _____ 2) _____ 3) _____

Section K - Applicant's Statement

<p>The NWT Arts Council makes recommendations for financial support to the GNWT Minister of Education, Culture and Employment, as well as recommendations on issues and policies associated with artists and the arts.</p> <p>I agree to acknowledge the financial assistance received from NWT Arts Council in all public presentations of this project.</p> <p>I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief, and that I do not have any outstanding commitments from previous projects financed by the NWT Arts Council or the Government of the Northwest Territories.</p> <p>_____ Signature _____ Date</p>
